

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS

Governing Board of Matrix for Success Academy

REGULAR MEETING ORDER OF BUSINESS

700 Wilshire Blvd, Ste 400, Los Angeles, CA 90017

1010 E 34th Street, Los Angeles, CA 90011

TELECONFERENCE MTG.

4:00 pm, Tuesday May 20, 2025

Join Zoom Meeting

[Zoom link](#)

Meeting ID: 852 7658 9168

Passcode: 610483

I. Call to Order

Meeting was called to order at 4:10 pm

II. Roll Call

- Lynnette Jenkins Present x Absent
- MaryJane Wagle Present x Absent (*late arrival - 4:23 pm*)
- Damian Loporto Present x Absent
- Manny Guardado Present x Absent
- Denise Todman Present Absent x

III. Approval of Minutes

A. April 22, 2025 Regular Meeting

After reviewing the minutes, Board member Jenkins made a motion to approve the minutes. Board member Loporto seconded the motion. The following votes were recorded: Ayes: Guardado, Loporto, Jenkins, Wagle ; Nos: None; Absent: Todman

IV. Directors' and Leadership Updates

- A. Enrollment, ADA Update
- B. HR/Staff Update
- C. MyFlexCommunity App Update
- D. DP/DPNG Update
- E. ERC Update
- F. Matrix Graduation Details

Director Woelke reviewed staffing changes for the upcoming school year, and informed the Board of the receipt of 2 quarters of ERC funding that PazLo applied for in August 2023. More funds are expected to be received in the coming weeks.

Director Lopez updated the Board on the progress made in the MyFlexCommunity App, as well as the plans for continuing updates of DPNG and the DiplomaPlus model and website.

Graduation ceremony details were shared with the Board as well, for those who may be able to attend.

V. Business for Review and Discussion

- A. School Facilities Update
- B. LCAP Update and Public Hearing
- C. Review the Board Member Contact Form

D. Review Board Member documents needed for Charter renewal process

E. June 24, 2025 meeting start time adjustment

Director Woelke reviewed the requirements for the Board Member contact form, in addition to the documents required for Matrix's charter renewal process. An update on LCAP goal progress was shared, and time was given for public comment and feedback.

The Board also agreed to an adjusted late start time of 5:00 pm for the June 24, 2025 meeting.

VI. Business for Action

A. Review and approve April 2025 PazLo/Matrix financials.

Ayanthy Peiris of ExED presented the April 2025 financial reports to the Board. A motion to approve was made by Board Member Guardado. Board Member Jenkins seconded the motion. The following votes were recorded: Ayes: Guardado, Loporto, Jenkins ; Nos: None; Absent: Todman, Wagle

B. Review and approve payment of \$91,679.04 to Michael Williams/CFOMW for successful filing of ERC refund requests. Approval was originally granted to work with CFOMW in applying for ERC funding at the June 27, 2023 PazLo Governing Board meeting.

A motion to approve was made by Board Member Wagle. Board Member Jenkins seconded the motion. The following votes were recorded: Ayes: Wagle, Guardado, Loporto, Jenkins ; Nos: None; Absent: Todman

C. Recommendation to approve opening of new bank accounts related to the establishment of a money market/CD account with Hanmi Bank for cash reserves in light of ERC funds receipts.

A motion to approve was made by Board Member Wagle. Board Member Jenkins seconded the motion. The following votes were recorded: Ayes: Wagle, Guardado, Loporto, Jenkins ; Nos: None; Absent: Todman

D. Recommendation to approve participation in submission of the collective charter school letter to notify current SELPA, authorizer and CDE of their intent to exit by June 30th of each year. This letter simply reserves Matrix's option to explore other SELPA arrangements and is non-binding.

A motion to approve was made by Board Member Jenkins. Board Member Guardado seconded the motion. The following votes were recorded: Ayes: Wagle, Guardado, Loporto, Jenkins ; Nos: None; Absent: Todman

E. Recommendation to approve Matrix's intent to apply for DASS eligibility. Based on the school survey and documentation, Matrix meets the indicators and percentage required; Matrix has an unduplicated count percentage of 81% students meeting DASS indicators. CDE requires local charter school governing board approval.

A motion to approve was made by Board Member Wagle. Board Member Guardado seconded the motion. The following votes were recorded: Ayes: Wagle, Guardado, Loporto, Jenkins ; Nos: None; Absent: Todman

F. Review and approve continuing lease for 700 Wilshire Blvd, Suite 400, and lease addendum for 1010 E 34th Street facilities for the 2025-2026 school year.

A motion to approve was made by Board Member Guardado. Board Member Loporto seconded the motion. The following votes were recorded: Ayes: Wagle, Guardado, Loporto, Jenkins ; Nos: None; Absent: Todman

G. Review and approve ExEd contract for 2025-26. A cost-of-living adjustment has been added to the fees, resulting in an approximate 2-3% increase in rates for the 2025-26 school year.

A motion to approve was made by Board Member Guardado. Board Member Jenkins seconded the motion. The following votes were recorded: Ayes: Wagle, Guardado, Loporto, Jenkins ; Nos: None; Absent: Todman

H. Review and approve projected expenses/contracts related to the development and enhancement of our Diploma Plus Competency-Based Model, and the redesign and development of our DPNG Learning platform. This project is expected to take 6-12 months.

A motion to approve was made by Board Member Jenkins. Board Member Guardado seconded the motion. The following votes were recorded: Ayes: Wagle, Guardado, Loporto, Jenkins ; Nos: None; Absent: Todman

- I. Review and approval of the PazLo Governing Board calendar of meetings for 2025-2026 school year.
A motion to approve was made by Board Member Guardado. Board Member Wagle seconded the motion. The following votes were recorded: Ayes: Guardado, Loporto, Jenkins ; Nos: None; Absent: Todman, Wagle
- J. Review and approve NCB enrollment and attendance verification for Matrix for Success Academy.
A motion to approve was made by Board Member Jenkins. Board Member Guardado seconded the motion. The following votes were recorded: Ayes: Wagle, Guardado, Loporto, Jenkins ; Nos: None; Absent: Todman

VII. Public Comment

- A. TBD

VIII. Closed Session

Personnel Updates Personnel (Government Code Section 54957)

- A. Personnel

IX. Adjournment

- A. Meeting was adjourned at 5:25 pm.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 897-5971. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the Matrix for Success Academy Main Offices. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the Matrix for Success Academy Main Office, as well as at: www.matrix4success.org